

*Think*  
*new things*  
*Make*  
*new connections*

## Your stay at Ditchley Park or The Bear hotel

### On Arrival

We would like to outline what to expect on arrival, to facilitate your check-in.

- Our porters will bring your luggage from your vehicle into the Great Hall.
- As you enter the Hall, you will be greeted and invited to sign the Visitor's Book. You will be given your room number.
- Please give your room number to a waiting porter, who will tag your luggage and direct you to your bedroom.
- If you have been advised that you will be accommodated at The Bear, your luggage will be transferred to the hotel for you (please remove anything that you might need for the afternoon). Staff will arrange your check in at the hotel so that you have immediate access to your room, when you arrive at the hotel after dinner.

### Accommodation

We are privileged to have Ditchley Park as the home of the Ditchley Foundation and to be able to put this wonderful house to good use, thanks to the generosity of Sir David Wills, who established the Foundation in 1958. The house sits on 300 acres of countryside, which guests are free to explore (estate maps are available upon request from staff in the main Hall).

Ditchley has 29 guest rooms, situated in different wings of the House and annexe. On occasion, for conferences of 30 or more participants, a number of participants will be accommodated at a local hotel.

In order to limit distractions and encourage conversation outside the formal sessions, bedrooms are not equipped with televisions or telephones. Wi-fi access is available throughout the House but our rural location means that mobile telephone signals are not always reliable – if you have difficulty making a call, a telephone is available on the ground floor for guests to make and receive telephone calls.

When making your travel plans, please bear in mind that accommodation at Ditchley is available for the two nights of the conference **only**. The premises are closed immediately following the end of the conference on Saturday morning.

There are no currency exchange or ATM facilities at Ditchley, nor are we equipped to take credit card payments. Conference participants are guests of the Foundation and so should have no expenses during their stay. Guests occasionally ask us for guidance about tipping the household staff. While individual staff members may not accept tips, if you would like to show your appreciation for the staff as a whole, £15-£20 per guest for the two nights would be customary, but it is hoped that no guest will feel under any obligation.

You will not need to pack a hairdryer, as these are provided. Please also bear in mind that UK power sockets take plugs with three rectangular pins. The voltage is 220v. We recommend that you bring a suitable **adapter** if you plan to charge your electrical devices – and don't forget to bring your **charger**!

DITCHLEY