

Think
new things
Make
new connections

Making the future work for all workers

18-19 November 2021
(with departures on 20 November for in-person guests)

*Participants and observers are reminded of the private and confidential basis on which Ditchley Foundation conferences are held. All those participating do so in their personal capacities, not as spokespeople for any country or institution. In addition, all the proceedings take place under the 'Ditchley Rule', whereby all contributions are unattributable and interventions are made in strict confidence; this also applies to exchanges that take place outside the formal sessions. Those present are free to draw afterwards on the substance of what has been said, but not under any circumstances to reveal to any person not participating in the conference who it was that said it. The Rule will be scrupulously observed in the Note later produced on the conference by the Director. The verbal discussions will **not** be recorded, and private Zoom chats are, by definition, private. Public Zoom chats (i.e. chats sent to 'Everyone') will be saved, as substantive comments and exchanges may potentially contribute to the final conference report.*

A Note about the programme:

The following programme encompasses the timings for guests in multiple time zones, as shown (*these are not entirely comprehensive, due to space limitations*). Inevitably, some sessions fall during guests' night-time hours at certain points in the programme and these guests are not expected to join at these times; however, all guests are welcome to attend all the sessions.

Please note the timings as they relate to you.

Legend:

AEDT: Australia Eastern Daylight Time

CET: Central European Time

CST: China Standard Time

EST: Eastern Standard Time

GMT: Greenwich Mean Time/UK time

PST: Pacific Standard Time

DITCHLEY

Day 1 - 18 November

	In-person guests	Remote guests
	Arrivals: Guests arriving by train will be collected from the 12.50 service from London Paddington, arriving at Charlbury at 14.01.	
1500 GMT	Tea in the Saloon	
0745 PST 1045 EST 1545 GMT 1645 CET		Ditchley host opens Zoom call early, for those who would like to check their connection or who have a question. Ditchley telephone number, in case of need: +44 (0)1608 677346 (landline) or email: Conference.coordinator@ditchley.com
1550 GMT	In-person guests take their seats in the Library	
0755 PST / 1055 EST 1555 GMT / 1655 CET		Remaining guests join the Zoom call.

0800 PST
1100 EST
1600 GMT
1700 CET

Director, James Arroyo, opens the conference, *invites everyone to mute their microphone and turn on their video, and explains the procedure for the day.*

PLENARY SESSION I

How is work evolving, what are the impacts on workers and what actions do we need to take?

After introductory remarks, the discussion will be open for interventions from participants. Please use the **'Hand Raise'** function in Zoom or raise your nameplate if you are in the room to indicate your wish to speak.

Your active participation in the discussion is encouraged. Remote guests: please familiarise yourself ahead of the conference with the location of the Hand Raise button: depending on your device, it is usually found under the 'Reactions' menu; under 'Participants', next to your name; or under 'More' on mobile devices.

0930 PST / 1230 EST
1730 GMT / 1830 CET

Break (25 min)

0955 PST / 1255 EST 1755 GMT / 1855 CET	In-house guests take their seats in their break-out rooms	Guests re-join the Zoom call
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1000 PST
1300 EST
1800 GMT
1900 CET

Following introductory remarks from the Director, participants will be moved into their Zoom break-out rooms.

Please be ready to engage in active discussion and as a courtesy to your fellow group members, please keep your video on and multi-tasking to a minimum.

Working Group discussion, Session One

Group A

The perspectives of citizens, unions and civil society

Group B

The perspectives of companies and employers

Group C

The perspective of government at local, national and international levels

1130 PST / 1430 EST
1930 GMT / 2030 CET

Working Group discussion closes (hard stop)

	In-person guests	Remote guests
1930 GMT	Drinks in the Saloon	Break (with option to continue the discussion in Zoom, upon request)
2015 GMT	Dinner	
	<i>The following session is scheduled at a time that makes it possible to bring together participants from the Americas, Asia and Oceania. (Guests for whom this session falls during night-time hours are not expected to join but are nevertheless welcome to join.)</i>	
1650 PST / 1950 EST 0050 Friday GMT 0850 Friday CST 1150 Friday AEDT	(Night-owls who wish to join this session should connect to Zoom using their personal mobile device.)	Ditchley host opens Zoom call. Guests re-join the Zoom call <i>using the <u>same</u> Zoom link.</i>
1700 PST / 2000 EST 0100 Friday GMT 0900 Friday CST 1200 Friday AEDT		Working Group discussions: Group D: From the perspectives of citizens and governments Group E: From the perspectives of consumers, employees and the private sector

1830 PST / 2130 EST
 0230 Friday GMT
 1030 Friday CST
 1330 Friday AEDT

Working Group discussion closes (hard stop).

Day 2 – 19 November

	In-person guests	Remote guests
0730 - 0815 GMT	Breakfast	
0815 GMT 0915 CET 1615 CST 1915 AEDT		<i>Ditchley host opens Zoom call early, for those who would like to check their connection or who have a question.</i>
0825 GMT / 0925 CET 1625 CST / 1925 AEDT	In-house guests take their seats in the Library	Remaining guests re-join the Zoom call <i>using the <u>same</u> Zoom link as previously.</i>

0830 GMT
 0930 CET
 1630 CST
 1930 AEDT

PLENARY SESSION II

A deeper dive on economic perspectives on how the economy might be changing and the implications for the workforce

A Q&A will follow the Speaker’s introductory remarks. Please use the ‘**Hand Raise**’ function in Zoom or raise your nameplate if you are in the room to indicate your wish to speak.

1000 GMT / 1100 CET
 1800 CST / 2100 AEDT

Break (25 minutes)

1025 GMT / 1125 CET 1825 CST / 2125 AEDT	In-house guests take their seats in their break-out rooms	Remaining guests re-join the Zoom call <i>using the <u>same</u> Zoom link as previously.</i>
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1030 GMT
 1130 CET
 1830 CST
 2130 AEDT

Following introductory remarks from the Director, participants will be moved into their Zoom break-out rooms.

Please be ready to engage in active discussion and as a courtesy to your fellow group members, please keep your video on and multi-tasking to a minimum.

Working Group discussion, Session Two

Group A

The perspectives of citizens, unions and civil society

Group B

The perspectives of companies and employers

Group C

The perspective of government at local, national and international levels

1200 GMT / 1300 CET
2000 CST / 2300 AEDT

Working Group discussion closes (hard stop).

	In-person guests	Remote guests
	Break for personal tasks, followed by drinks in the Saloon and lunch	Break
0850 EST / 1350 GMT 1450 CET	In-house guests take their seats in the Library	
0900 EST / 1400 GMT 1500 CET		Remote guests re-join the Zoom call <i>using the <u>same</u> Zoom link as previously.</i>

Prefatory remarks from
Mr Jamie Merisotis
 President and CEO, Lumina Foundation

Report-back sessions:

In a series of overlapping report-back discussions, the Rapporteurs and Chairs from each group will provide the main points, as they see them, to have emerged from their discussion, before the remaining members of those groups are invited to add their comments.

Each session will last approximately 25 minutes.

0905 EST / 1405 GMT
1505 CET

PLENARY SESSION III

Presentation of key points from discussions in Group A, D and E:
The perspective of citizens as employees and consumers as individuals and in civil society and unions

0930 EST / 1430 GMT
1530 CET

PLENARY SESSION IV

Presentation of key points from discussions in Groups B and E:
The perspective of the private sector and public industries

0955 EST / 1455 GMT
1555 CET

PLENARY SESSION V

Presentation of key points from discussions in Groups C and D:
The perspective of government at all levels

1020 EST / 1520 GMT
1620 CET

Break (30 minutes)

1550 GMT	In-house guests take their seats in the Library	
0755 PST / 1055 EST 1555 GMT / 1655 CET		Remaining guests re-join the Zoom call <i>using the <u>same</u> Zoom link as previously.</i>

0800 PST / 1100 EST
1600 GMT / 1700 CET

PLENARY SESSION VI

Conference Rapporteur presentation

Final discussion, followed by closing remarks

	In-person guests	Remote guests
0900 PST / 1200 EST 1700 GMT / 1800 CET	Brief break (10 minutes)	Conference closes

The following portion of the programme will bring an invited audience from the wider Ditchley community, via Zoom, to hear a presentation of the of the main findings, lines of discussion and conclusions (if any) from the conference, and to participate in a Q&A.

0910 PST / 1210 EST 1710 GMT / 1810 CET	In-house guests take their seats in the Library for Director's briefing ahead of the post-conference panel discussion.	A separate Zoom link will be provided to our remote guests for this session, and all conference participants are welcome to re-join for this discussion, if they would like to do so.
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0920 PST / 1220 EST
1720 GMT / 1820 CET

Briefing for an invited Ditchley audience, followed by a Q&A:

Making the future work for all workers

1030 PST / 1330 EST
1830 GMT / 1930 CET

Briefing closes

1915 GMT	Drinks in the White Drawing Room	
2000 GMT	Black-tie Dinner and overnight	

Day 3 – 20 November

0800 GMT

In-person guests: Breakfast followed by departures

0900 GMT

Transport to Charlbury station for the 09.27 train to Paddington (arrives 10.39)

NOTE 1: Luggage

It is helpful if your luggage is labelled with your name, so that your luggage may more easily be directed on arrival and departure.

*Please place your baggage (other than hats, coats and hand luggage) outside your bedroom **by 8am** on Saturday, so that it may be collected and brought to the Hall. Individual arrangements will be made should anyone need to leave earlier.*

Please note: *Luggage will be arranged in the Hall according to whether you are travelling to the station or by car. Please check that your luggage is in the correct place prior to your departure and avoid placing belongings in the vicinity of luggage destined for the station.*

NOTE 2: Internet Access

*Wi-fi is available throughout the ground floor of the main house. The network name is '**Ditchley Guest**' and no password is required.*